



## **MSA Under 18 Marshal Policies**

These policies apply when any person under 18 years of age attends a MSA permitted motor sport event as a marshal. These policies make a distinction between those aged between their 11<sup>th</sup> and 16<sup>th</sup> birthdays and those aged between their 16<sup>th</sup> and 18<sup>th</sup> birthdays at the date of the event. A Cadet Marshal (Cadet) is presumed to be any young person acting as a marshal at a MSA permitted motor sport event who is between their 11<sup>th</sup> and 16<sup>th</sup> birthdays at the date of the event.

***Organising clubs may have additional and more stringent criteria which they are entitled to apply over and above those detailed in these policies.***

- 1.1. Any club wishing to use under 18 marshals must have in place a MSA licensed Child Protection Officer, and their contact details must be made available for the duration of the event.
- 1.2. All marshals that are under 18 years of age must be signed on using an under 18 signing-on form, which must be countersigned by the marshal's parent or guardian. Should an under 18 signing-on form not be available at signing-on, then the parent or guardian must sign next to their entry on the standard signing-on form.
- 1.3. In cases where a parent or guardian is unable to attend the event, the young person may still attend with another adult provided that the adult has written authority from the young person's parent or guardian to act as a "temporary carer" for the duration of the event. The Under 18 Marshal Consent Form should be used to provide this authority and to delegate medical consent. Note that this form is valid for one named event only, but includes duties performed at multiple locations during that event – marshalling at a number of different events requires a form to be completed for each event. The named temporary carer must counter sign the signing-on form at the event.  
  
*\*Note: It is recommended that an under 18 signing-on form is printed off by the club in advance from the MSA website for this purpose.*
- 1.4. The parent/guardian or temporary carer in attendance at the event has the responsibility to ensure the adequate supervision of the young person throughout the event.

### **Policy for Young persons aged between their 16<sup>th</sup> and 18<sup>th</sup> birthdays at the date of the event**

- 2.1. Young person's aged between their 16<sup>th</sup> and 18<sup>th</sup> birthdays may perform the duties as a marshal commensurate with their grade designation and level of experience.

### **Policy for Cadet Marshals (aged between their 11<sup>th</sup> and 16<sup>th</sup> birthdays at the date of the event)**

- 3.1. Cadet Marshals must be appropriately supervised by a parent/guardian or temporary carer when they are in any area other than a formal spectator area or in an area to which spectators have access. Cadet Marshals are not to be located in trackside positions at any type of event.
- 3.2. Cadets are encouraged to undertake as many roles as practicable as long as they remain in the areas indicated.
- 3.3. As a guide, the attached table provides examples of what areas and/or roles are generally considered appropriate for Cadet Marshals. This list is not exhaustive – actual duties which are considered appropriate will vary according to the nature, type and location of event, as will the nature of direct or indirect supervision required.

## MSA under 18 Marshal Consent Form

Young person's name: .....

Organising club: .....

Organiser's contact details: .....

Name of event: .....

Date of event: .....

Venue(s): .....

Meeting time and place: .....

*Note: All activities will be undertaken in accordance with the MSA under 18 Marshal Policies. No responsibility for the personal equipment/clothing and effects can be accepted by the organisers, as MSA Motor Clubs do not provide automatic insurance cover in respect to such items. Personal accident cover is automatically provided by the MSA for all signed-on volunteer officials – full details can be found in the current MSA Yearbook*

**\*\*Please keep this section for your own information, and return the section below to the organising club\*\***



MSA Under 18 Marshal Consent Form Club copy  
(Part 2 of 2)

Please complete and return this section to: ..... by: .....

Name of event: .....

Name of young person: .....

Young person's home contact details: .....

Date of birth: .....

Name of adult to act as temporary carer: (if applicable) .....

Emergency contact: ..... Tel: .....

I have read and understand the consent process requirements above and agree to the above named young person acting as a volunteer official on this event. Furthermore, where applicable, I agree that the above named adult may act as temporary carer (as referred to in the MSA Under 18 Marshal Policies) for the duration of the event.

If it becomes necessary for the above named young person to receive medical treatment, and I cannot be contacted to authorise this, I hereby give my general consent to any necessary medical treatment and, where applicable, authorise the temporary carer to sign any document required by the hospital authorities.

*Note: The medical profession takes the view that the parent/guardian consent to medical treatment cannot be delegated. This is explicit in The Children's Act 1989. Thus, medical consent forms have no legal status and a doctor or nurse insisting on the consent of a parent/guardian to a particular treatment has the right to do so. However, it can be a comfort to medical staff to have general consent in advance from parents/guardians or to have a temporary carer on hand able to sign forms required by medical authorities.*

Signed: ..... (parent/guardian) Date: .....

Relationship to young person: .....

Guide to examples of what areas/roles are generally considered appropriate for Cadet Marshals to operate – actual duties which are considered appropriate will vary according to the nature, type and location of event.

	<b>More Suitable</b>	<b>Unsuitable</b>
<b>Race</b>	<ul style="list-style-type: none"> <li>• Paddock</li> <li>• Assembly Area</li> <li>• Race Administration</li> <li>• Timing</li> <li>• Runner</li> </ul>	<ul style="list-style-type: none"> <li>• Trackside (on post)</li> </ul>
<b>Rally &amp; Cross Country</b>	<ul style="list-style-type: none"> <li>• Arrival, service, re-group and main time controls</li> <li>• Start-line, excluding “countdown marshal”</li> <li>• Flying Finish (in protected position)</li> <li>• Stop-line</li> <li>• Radio</li> <li>• Set-up and take-down of stage or control, ahead or following passage of competitive event</li> </ul>	<ul style="list-style-type: none"> <li>• Start-line “countdown marshal”</li> <li>• Fire marshal</li> <li>• Flying finish (unless suitably protected)</li> <li>• In stage marshal (unless well clear of stage)</li> <li>• Spectator safety or control marshal</li> </ul>
<b>Speed (Sprints &amp; Hillclimbs)</b>	<ul style="list-style-type: none"> <li>• Paddock</li> <li>• Assembly Area</li> <li>• Start Area</li> <li>• Administration</li> <li>• Runner</li> </ul>	<ul style="list-style-type: none"> <li>• Trackside (on post)</li> </ul>
<b>Kart</b>	<ul style="list-style-type: none"> <li>• Paddock</li> <li>• Assembly Area</li> <li>• Dummy Grid</li> </ul>	<ul style="list-style-type: none"> <li>• Trackside (on post)</li> <li>• Live grid</li> </ul>
<b>Trials</b>	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Paddock</li> <li>• Section Start</li> </ul>	<ul style="list-style-type: none"> <li>• Section marshal (unless well clear of section)</li> </ul>
<b>Rallycross &amp; Autocross</b>	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Paddock</li> <li>• Assembly Area</li> </ul>	3.4. Trackside (on post)
<b>Autotests</b>	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Paddock</li> <li>• Line Judge (subject to being remotely located)</li> </ul>	<ul style="list-style-type: none"> <li>• Start / Finish Box</li> </ul>